



- Make promises to your CASA child(ren) that you have no control over & always follow through with plans you have made with them.
- Intermix your CASA child(ren) with your family.
- Take your CASA child(ren) to your home or on overnight visits, such as camping trips or out of town trips.
- Transport children not included on your court order.
- Take your cell phones into the courtroom; if you do, make sure they are turned off.
- Share information about your CASA child(ren) history/case outside of parties to the case; foster parents are not parties to the case.



- Don't feel you have to spend money every week. In the event that you want to give a small gift for a special occasion, please make it reasonable and appropriate and discuss in advance with the foster parent, parent or guardian.
- Keep relationships with children appropriate. Offering a "high five" or a handshake instead of a hug or a kiss will insure that your role is clear.
- Attend any continued education activity you think would better your advocacy. National CASA standards require 12 hours of training per year.
- Refer questions from foster parents, teachers, parents, etc. to appropriate agency: case manager, attorney or other professionals.



- Visit your CASA child(ren) regularly. Once a week is standard. Visiting them in various settings can be beneficial.
- Talk with your coordinator on a regular basis: (605)394-2203.
- Do activities that will allow the child(ren) to communicate with you.
- Talk to as many people involved with the child(ren) as necessary; advise parties that have not received a copy of your order that you are a CASA and may be coming to visit at some point during the duration of the case.
- Dress appropriately for the courtroom; you are representing the entire CASA Program.
- Maintain the highest level of confidentiality regarding your case and keep all files, notes and reports in a safe, confidential place (locked if possible).